



PENDLE COMMUNITY HIGH SCHOOL & COLLEGE

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✉ reception@pchs.lancs.sch.uk
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4th June 2024

Reception Changes

Dear parents & carers,

We are currently in the process of making some changes to the layout of the school. As part of this, we are opening up our new reception area at the front of school (accessed via the main car park / pedestrian entrance). This change will provide more visibility for our school, as well as providing easier access and avoiding any confusion caused by sharing a reception area with Pendle Vale College.

At the moment, we are awaiting some work to be carried out which will allow our gates to be automated so that we can unlock them from reception. While we wait for that work to be carried out, we need to ensure the gates remain locked. If you are going to be visiting school, please contact us on 01282 682260 to let us know and we will ensure that the gates are manually unlocked for your arrival.

We understand the impact this may have and we thank you for your patience while we try to improve our operational procedures.

Yours sincerely,

Debra Grogan
Headteacher